

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

BUSINESS MEETING MINUTES

July 6, 2016

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:15am

ROLL CALL

The following Board members were present:

Naveed Awan
Brett Bennett
James Frazier
Susan Hammonds-Guarisco
Abbie Kemper-Martin, MD
Thea Moran, MD
Robert Newsome, MD
Kirk Soileau

The following Board members were absent with prior excuse;

Gregory Bradley
Elizabeth Frizzell

Also present:

Katherine Muslow, Counsel
Kenneth Jones, Executive Director

MINUTES

Minutes of January 13, 2016 had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of January 13, 2016 by B.Bennett

SECOND by R.Newsome

ACTION Voice Vote: Ayes=7, Nays=0, Motion passed unanimously

Minutes of April 13, 2016 had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of April 13, 2016 by T.Moran

SECOND by R.Newsome

ACTION Voice Vote: Ayes=7, Nays=0, Motion passed unanimously

FINANCIAL REPORT

Financial Review Committee Report

Financial review report is timely, complete, easy to reconcile.

Financial Report by Executive Director

Executive Director discussed the following reports.

- Fiscal Year Comparison: July 1, 2015 to June 30, 2016
- Fiscal Year Comparison to Budget: July 1, 2015 to June 30, 2016
- Calendar Year Comparison: January 1, 2015 to June 30, 2016
- Assets and Liabilities as of June 30, 2016

Proposed Budget, July 1, 2017 to June 30, 2018

Proposed budget had been previously circulated to the Board members by email. Budget was discussed.

MOTION to accept proposed budget as presented by N.Awan

SECOND by T.Moran

ACTION Voice Vote: Ayes=7, Nays=0, Motion passed unanimously

Board requested Executive Director to research investments opportunities verses current certificates of deposits. Executive Director will follow-up at the October meeting.

CHAIRMAN'S REPORT

The Board office is running efficiently, Executive Director and Chairman communicate several times a week.

NOMINATION, ELECTION, INSTALLATION OF OFFICERS

Board voted to retain the following officers and their position;

- Chairman: Susan Hammonds-Guarisco
- First Vice Chairman: Abbie Kemper-Martin, MD
- Second Vice Chairman: Gregory Bradley

Board voted to fill the following position;

- Secretary/Treasurer: Thea Moran, MD

Board Counsel installed the 2016-2017 officers

LICENSURE

Executive Director reported on;

- 2016 Renewals and State graduates applying for licensure. Eighty-eight percent of radiologic technologists renewed which is much higher than in previous years.
- License statistics as of July 1, 2016

BUSINESS ADMINISTRATION

Board Operations

- Letter from Board Counsel sent to Dr. Edward Bluth
- Administrative Assistant's performance evaluation was discussed
- Travel request was approved to reimburse S.Hammonds-Guarisco for hotel and meals while attending the LSRT Annual Meeting in Baton Rouge, July 7-9, 2016.

OLD BUSINESS

Web Development Update

- Chairman and Executive Director went through new website. Executive Director will get in contact with web developers to make final revisions.

Documentation and auditing of continuing education was discussed. Executive Director will contact the ARRT and other Boards and report back at the October meeting.

Licensee Health Monitoring Policy

- Policy was presented by Counsel. Was reviewed and approved by consensus. Executive Director will place on website.

Professional and Occupational Standards, Rules.

- Multiple drafts were circulated to Board members. Final approved draft was sent to the LSRT Legislative Affairs Committee for input. Clarification of Section 713(1) was requested by the LSRT. Board Counsel said Board disciplinary actions are public record by Statute.

Executive Director will prepare for publication in the Louisiana Register.

NEW BUSINESS

2017 Board Meeting Dates

- The following dates were agreed by the Board

- January 11, 2017
- April 12, 2017
- July 12, 2017
- October 11, 2017

Executive Director will confirm with the LHA and report back at the October meeting.

The following issues were discussed;

- Senate Resolution 65
- VA proposal allowing advanced practice nurses to perform radiographic procedures.
- Joint Commission's decision to rescind advanced-level CT certification.

NEXT MEETING DATE

October 12, 2016

MOTION made to move into Executive Session and close Business Session by K.Soileau
SECOND by N.Awan
ACTION Voice Vote: Ayes=7, Nays=0, Motion passed unanimously

Chair requested a **MOTION** to adjourn meeting
MOTION made by A.Kemper-Martin
SECOND by R.Newsome
ACTION Voice Vote: Ayes=7, Nays=0, Motion passed unanimously

Meeting adjourned at 1:45pm

RESPECTFULLY SUBMITTED

Kenneth W. Jones
Executive Director